County of JeffersonOffice of the County Administrator

Historic Courthouse 195 Arsenal Street, 2nd Floor Watertown, NY 13601-2567 Phone: (315) 785-3075 Fax: (315) 785-5070



August 25, 2022

TO:

Members of Finance & Rules Committee

FROM:

Robert F. Hagemann, III, County Administrator

SUBJECT:

Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday*, *August 30*, *2022*, *immediately following the conclusion of the Health & Human Services Committee meeting* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation

Nichole Ruf - Drescher & Malecki, LLP regarding 2021 Audit

Finance & Rules Committee Sponsored Resolutions:

- 1. Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes in Connection Therewith (Rite Aid/Walgreen Co.)
- 2. Authorizing Agreement with Axon Enterprise Inc. for Provision of Body Worn Cameras for the Jefferson County Sheriff's Office

General Services Committee Sponsored Resolutions:

- 1. Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation, McFarland Johnson and Amending the 2022 County Budget and Capital Plan in Relation Thereto
- 2. Amending the 2022 County Budget in Relation to the Airport
- 3. Accepting Donations on Behalf of the Watertown International Airport and Amending the 2022 County Budget

- 4. Amending the 2022 County Budget in Relation to FY2019 Hazmat Grant Program
- 5. Amending the 2022 County Budget and Capital Plan in Relation to the Highway Department Consolidated Highway Funding
- 6. Recognizing NYS Governor's Traffic Safety Committee Child Passenger Safety Program Grant and Amending the 2022 County Budget in Relation Thereto
- 7. Amending the 2022 County Budget in Relation to Dispatch

Health & Human Services Committee Sponsored Resolutions:

- 1. Accepting Funding for the Provision of Veteran Services by the Joseph E. Dwyer Peer to Peer Program and Amending the 2022 County Budget
- 2. Accepting Funding for Community Medicine and Paramedicine Program, Authorizing Agreement and Amending the 2022 County Budget in Relation Thereto
- 3. Amending the 2022 County Budget Relative to Public Health Department Rabies Accounts
- 4. Amending the 2022 County Budget Relative to Public Health Department Medical Examiner Accounts
- 5. Authorizing an Agreement with Code Enforcement and Amending the 2022 County Budget Relative to Public Health Department Childhood Lead Poison Prevention Accounts
- Amending the 2022 County Budget and Establishing an Assistant Code Enforcement Officer 6. in Relation to the Childhood Lead Poisoning Prevention Program

Informational Items:

- 1. Revenue and Expenditure Spreadsheet
- 2. Monthly Departmental Reports County Clerk Health Benefits Report

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

RFH:idi

Enc.

Audit cc:

Human Resources

Purchasing

County Clerk

Information Technology

Real Property Tax Services

Board of Elections

Insurance

County Treasurer

Employ. & Training

JCC

County Attorney

JEFFERSON COUNTY BOARD OF LEGISLATORS Resolution No. _____

Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes in Connection Therewith (Rite Aid/Walgreen Co.).

Co.,

By Legislator:

settlement and Real Property Tax Law §727.

Seconded by Legislator:

Whereas, Pursuant to commenced court pro City of Watertown, ar	ceedings to obtain red	Property Tax Law, Rite Aid of uctions of the assessed valuati	NY and Walgreen C on of property in the
		ed a settlement of the proceedingsessed values as follows:	ngs with regard the
Parcel No. 10-03-121.000 (301 Arsenal Street)	Original Assessment	Reduced Assessment	Refund
2016	\$2,234,000	\$1,840,000	\$2,998.74
2017	\$2,234,000	\$1,180,000	\$3,058.62
2018	\$2,234,000	\$1,900,000	\$2,541.90
		Total	\$8,599.26
		the authorization of the Count without the approval of the Bo	•
Now, Therefore, Be It herein above, and be i		son County concurs in the sett	lements as outlined
		by authorized and directed to the taxing jurisdiction in account	

JEFFERSON COUNTY BOARD OF LEGISLATORS Resolution No. _____

Authorizing Agreement with Axon Enterprise Inc. for Provision of Body Worn Cameras for the Jefferson County Sheriff's Office

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the day of , 20 and that the same is a true and correct copy of such Resolution and the whole thereof. In testimony whereof, I have hereunto set my hand and affixed the seal of said County this day of
of New York)) ss.: y of Jefferson)
Seconded by Legislator:
Resolved, That the Chairman of the Board is hereby authorized to execute said agreement on behalf of Jefferson County subject to approval by the County Attorney as to form and content.
Now, Therefore, Be it Resolved, That this Board of Legislators hereby authorizes the award of a contract to Axon Enterprise, Inc. for provision of body worn cameras and related equipment for the period October 1, 2022 through September 30, 2027, and be it further
Whereas, It is most affordable to enter a five-year contract at \$107,078.87 annually, which is recommended by the Sheriff and Purchasing Agent.
Whereas, Axon Enterprise Inc. will supply the cameras and related equipment, software compatible with other law enforcement agencies, supplies and training to the Jefferson County Sheriff's Office, and
Whereas, The Purchasing Agent has determined that Axon Enterprise, Inc. is a sole source provider of the body worn cameras and designated associated items, and
Whereas, Funding for such cameras was requested by the Sheriff and included in the 2022 Adopted County Budget, and
Whereas, By Resolution 80 of 2021, This Board of Legislators adopted the Jefferson County Police Reform and Reinvention Collaborative Plan which included the recommendation that the Sheriff determine if body worn cameras will serve the agency's purposes and the public, and

Department	Revenue through end of July 2021	Revenue through end of July 2022	2022 Amended Budget July = 58.30%	2021 Revenue as % of 2021 BUD	2022 Revenue as % of 2022 BUD
1045 - General Items 01	\$111,557,377	\$114,628,395	\$84,770,859	81.57%	78.83%
1165 - District Attorney 01	\$70,100	\$162,030	\$183,274	24.43%	51.54%
1170 - Public Defender 01	\$115,527	\$109,395	\$503,187	13.39%	12.67%
1325 - Treasurers Department 01	\$10,490	\$11,040	\$9,911	61.70%	64.94%
1345 - Purchasing 01	\$20,893	\$26,703	\$46,640	24.87%	33.38%
1355 - Real Property Tax Services 01	\$392,003	\$361,125	\$243,033	82.15%	86.63%
1410 - County Clerk 01	\$1,224,522	\$1,092,645	\$1,224,883	69.64%	52.01%
1420 - County Attorney 01	\$151,014	\$186,910	\$313,071	29.49%	34.81%
1430 - Human Resources 01	\$7,880	\$3,055	\$5,247	87.56%	33.94%
1436 - Insurance Department 01	\$0	\$0	\$41,393	0.00%	0.00%
1450 - Board of Elections 01	\$19,437	\$8,911	\$55,576	2045.96%	9.35%
1620 - Buildings 01	\$366,003	\$316,791	\$598,745	38.69%	30.85%
1680 - Information Technology 01	\$18,932	(\$51,081)	\$30,899	34.42%	-96.38%
2490 - Education 01	\$91,341	\$0	\$58,300	91.34%	0.00%
3110 - Sheriff - Criminal & Civil Div 01	\$282,550	\$231,787	\$286,340	50.22%	47.19%
3140 - Probation 01	\$37,003	\$45,677	\$281,393	7.78%	9.46%
3315 - STOP DWI Program 01	\$59,212	\$80,822	\$68,115	41.98%	69.18%
3410 - Fire & Emergency Management 01	\$329,682	\$347,393	\$422,967	43.24%	47.88%
3510 - Dog Control 01	\$19,291	\$17,674	\$228,013	5.97%	4.52%
3620 - Code Enforcement 01	\$59,331	\$61,518	\$58,300	59.33%	61.52%
4050 - Public Health 01	\$1,182,617	\$1,373,307	\$5,744,076	20.38%	13.94%
4310 - Mental Health Services 01	\$6,271,413	\$6,926,563	\$6,374,165	63.95%	63.35%
5610 - Airport 01	\$1,576,589	\$837,810	\$1,358,102	58.24%	35.97%
6010 - Social Services Administration 01	\$6,781,269	\$5,642,759	\$6,165,860	64.11%	53.35%
6070 - Services for Recipients 01	\$11,031,762	\$8,075,699	\$12,856,075	53.95%	36.62%
6510 - Veterans Service Agency 01	\$0 .	\$0	\$4,972	0.00%	0.00%
6540 - Consumer Affairs - County Seal 01	\$40,806	\$43,072	\$43,157	55.12%	58.18%
6772 - Office for the Aging 01	\$558,931	\$359,052	\$1,204,818	38.18%	17.37%
8020 - Planning 01	\$77,422	\$83,948	\$50,720	88.31%	96.49%
8730 - Forestry 01	\$67,210	\$18,500	\$0	#Error	#Error
8990 - Employee Benefits 01	\$0	\$0	\$23,320	0.00%	0.00%
8992 - Interfund Transfers 01	\$17,000	\$594,382	\$346,525	100.00%	100.00%
01 - General Fund	\$142,437,606	\$141,595,882	\$123,601,935	72.92%	66.79%
9003 - Highway 05	\$9,912,680	\$11,082,387	\$8,760,728	60.27%	73.75%
9004 - Road Machinery 10	\$2,237,595	\$2,321,023	\$1,685,463	94.93%	80.28%
9101 - Solid Waste - Recycling 15	\$2,394,045	\$2,252,191	\$2,175,756	74.84%	60.35%
9006 - Capital 20	\$4,134,132	\$3,164,512	\$21,314,500	15.01%	8.66%
1045 - General Items 21	\$682	\$2,225,384	\$6,002,272	#Error	21.62%
6340 - Employment and Training 25	\$1,064,343	\$1 <u>,</u> 066,178	\$1,525,890	37.61%	40.74%
1436 - Insurance Department 35	\$2,126,728	\$2,162,258	\$1,473,049	81.70%	85.58%
9021 - Health Benefits 40	\$12,482,883	\$12,646,109	\$13,504,017	52.11%	54.60%
9023 - Occupancy Tax 50	\$123,688	\$344,705	\$314,636	33.13%	63.87%
9150 - Debt Service 55	\$1,171,601	\$1,121,161	\$1,303,392	52.36%	50.15%
Total All Funds	\$178,085,982	\$179,981,791	\$181,661,638	64.32%	57.76%

Donartment	T	T	T	2001		
Department	Spending through end of July 2021	Spending through end of July 2022	2022 Amended Budget July = 58.30%	2021 Spending as % of 2021 BUD	2022 Spending as % of 2022 BUD	
1010 - Legislative Board 01	\$592,827	\$645,139	\$699,475	54.02%	53.77%	
1045 - General Items 01	\$24,501,747	\$25,105,399	\$24,346,824	62.93%	60.12%	
1165 - District Attorney 01	\$1,184,427	\$1,240,196	\$1,440,014	50.80%	50.21%	
1170 - Public Defender 01	\$654,920	\$790,156	\$1,068,194	38.27%	43.13%	
1325 - Treasurers Department 01	\$362,546	\$334,802	\$407,126	54.87%	47.94%	
1345 - Purchasing 01	\$326,256	\$339,673	\$352,257	55.83%	56.22%	
1355 - Real Property Tax Services 01	\$443,559	\$465,451	\$560,532	46.07%	48.41%	
1410 - County Clerk 01	\$1,002,425	\$1,061,166	\$1,065,576	56.93%	58.06%	
1420 - County Attorney 01	\$955,923	\$1,046,022	\$1,590,510	34.94%	38.34%	
1430 - Human Resources 01	\$230,530	\$304,676	\$322,192	51.46%	55.13%	
1436 - Insurance Department 01	\$491,256	\$568,316	\$355,853	80.07%	93.11%	
1450 - Board of Elections 01	\$506,174	\$515,021	\$589,001	53.95%	50.98%	
1620 - Buildings 01	\$1,906,265	\$2,167,551	\$2,221,414	56.98%	. 56.89%	
1680 - Information Technology 01	\$939,210	\$839,526	\$1,016,014	53.97%	48.17%	
1910 - Special Items 01	\$1,481	\$1,486	\$1,063,828	0.06%	0.08%	
2490 - Education 01	\$5,399,836	\$5,474,989	\$3,303,965	95.28%	96.61%	
3110 - Sheriff - Criminal & Civil Div 01	\$8,373,960	\$8,772,511	\$9,463,281	52.75%	54.04%	
3140 - Probation 01	\$1,911,889	\$2,006,046	\$2,265,325	50.70%	51.63%	
3315 - STOP DWI Program 01	\$65,207	\$48,630	\$68,115	42.98%	41.62%	
3410 - Fire & Emergency Management 01	\$2,038,888	\$2,157,099	\$2,560,172	51.54%	49.12%	
3510 - Dog Control 01	\$146,682	\$170,557	\$239,664	45.40%	41.49%	
3620 - Code Enforcement 01	\$241,012	\$282,702	\$297,631	46.78%	55.38%	
4050 - Public Health 01	\$3,330,656	\$3,547,738	\$5,952,694	46.94%	34.75%	
4310 - Mental Health Services 01	\$5,199,327	\$6,666,826	\$8,324,387	37.99%	46.69%	
5610 - Airport 01	\$1,452,106	\$1,675,203	\$1,784,967	62.43%	54.71%	
6010 - Social Services Administration 01	\$10,007,687	\$10,147,827	\$1,764,967	50.98%	49.69%	
6030 - Adult Care Facility 01	\$500,000	\$500,000	\$291,500	100.00%	100.00%	
6070 - Services for Recipients 01	\$19,822,561	\$19,096,080	\$25,672,845	45.40%	43.36%	
6510 - Veterans Service Agency 01	\$92,176	\$95,044	\$104,034	50.28%	53.26%	
6540 - Consumer Affairs - County Seal 01	\$84,727	\$91,200	\$97,476	49.44%	54.55%	
6772 - Office for the Aging 01	\$1,104,132	 		46.04%		
8020 - Planning 01	\$365,466	\$1,167,274 \$284,727	\$1,961,219	45.57%	34.70%	
8730 - Forestry 01	\$113,849		\$455,699		36.43%	
8989 - Public Benefit Agencies 01	\$1,201,286	\$114,415 \$1,255,325	\$98,527	67.37%	67.70%	
8990 - Employee Benefits 01.	\$2,953,979	\$3,285,787	\$1,035,559 \$4,832,162	69.75% 38.09%	70.67% 39.64%	
8992 - Interfund Transfers 01	\$13,043,757	\$13,957,491	\$8,775,945	89.03%	92.72%	
01 - General Fund	\$111,548,728	\$116,222,051	\$126,590,737	54.37%	53.52%	
9003 - Highway 05	\$10,462,724	\$10,982,689	\$8,789,841	63.59%	72.84%	
9004 - Road Machinery 10	\$1,828,870	\$2,034,150	\$1,918,030	74.57%	61.83%	
9101 - Solid Waste - Recycling 15	\$1,968,338	\$1,818,055	\$2,183,647	57.67%	48.54%	
9006 - Capital 20	\$9,992,156	\$13,710,538	\$29,144,900	22.94%	27.43%	
1045 - General Items 21	Ψ0,002,100	\$3,383,358	\$6,003,475	NaN	32.86%	
6340 - Employment and Training 25	\$1,232,633	\$1,319,498	\$1,605,938	43.55%	47.90%	
1436 - Insurance Department 35	\$1,298,182	\$1,074,520	\$1,473,049	50.14%	42.53%	
9021 - Health Benefits 40	\$11,228,528	\$1,074,320	\$13,504,017	46.87%	52.90%	
9023 - Occupancy Tax 50	\$373,300	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~				
9150 - Debt Service 55	\$1,111,037	\$373,300 \$1,113,587	\$217,759	100.00%	99.94%	
JOSEPH STATE OF THE STATE OF TH	φ1,111,037	\$1,113,587	\$1,303,392	49.65%	49.81%	
Total All Funds	\$151,044,495	\$164,285,662	\$192,734,785	49.85%	49.69%	

Statement of County, Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of July 1, 2022 through July 31, 2022 as follows:

DMV Fe	es:				Court Record Fe	es:		
	CC06	Retention	\$	51,875.19	CC08	Index Fees	Ş	5,325.0
	CC05	Sales Tax Ret	\$. 597.75	CC08	Misc. Court	\$	
	CC05	FS-6 Ret	\$	662.00	CC50	County Fines	Ş	
		Total	\$	53,134.94			Total \$	
Land Re	cords Fe	ees:			Fees Collected f	or Other Depts.:		•
	CC07	Recording Fees	\$	61,815.50	TR50	Stop DWI	\$	50.00
	CC07	Filing Fees	\$	2,155.00	TT61	Deposit Into Cour	rt <u> </u>	-
•	CC07	Passport Fes	\$	1,330.00			Total \$	50.00
	CC07	Photo Fees	\$	420.00				
	CC07	RETT	\$	465.00	Adjustments (D	eductions):		
	CC07	RP5217 Ret	\$	3,924.00		•		
	CC07	Notary Ret	\$	600.00	CC06	DMV Online Reve	enue:	
	CC07	NY Ed. Ret/RM	\$ \$ \$ \$ \$	1,370.00			June \$	7,866.69
	CC07	UCC's	\$	1,320.00	•		\$	-
	CC07	Miscellaneous	\$	308.00	•		Total \$	7,866.69
	CC07	Generai Int.	\$	2.48				
	CC07	DMV Int.	\$	0.83	CC07	Credit Cards	\$	7,164.20
	CC07	Cover Page Fee	\$	5,785.00			-	•
	CC07	Overages	\$	547.13	CC07	Notaries: Vouc	hers \$	<u> </u>
	CC07	Copy Fees	\$	4,110.75			\$	· -
	CC07	E-Subscription	\$	7,119.00	•		-\$	· -
		Total	\$	91,272.69			Total \$	-
Mortgag	e Tax F	ees:			CC07	Incorporations:		
	CC07	Expense	\$	29,083.00		•	\$	-
	CC07	Interest	\$	0.09			<u>- </u>	-
		Total	\$	29,083.09			Total \$	-
Total By	Accoun	ı t		†	CC07	Tax Sale - Rec. Fe	ec ¢	13,821.00
. Clair Dy	CC05	\$ 1,259.75	,		CCO7	Tax Sale - RETT		5,438.00
	CC06	\$ 44,008.50	•			Tax Sale - Misc.		3,430.00
	CC07	\$ 93,932.58					Total \$	19,259.0
	CC08	\$ 5,350.00					i Otai Ş	15,255.00
	CC50	\$ 3,330.00	•	•				
PROJEC		\$ 50.00	-					•
	TT61	\$ -						
	Tota	\$ 144,600.83	•					
		1,000,00						
I receive	d from (Gizelle J. Meeks, Je	offers	on County Clerk	the sum of	\$ 144,60	0.83	
GI	1 -	-			D 1	1 1 10	-,	

2022	Jan 1 537 896	Feb 1,842,588	Mar 2,730,790	Apr	May	Jun	Jul.	Aug	Sep	Oct	Nov	Dec	Accrual/ Rebates	Total	Budgeted	Surplus (Shortfali)
2021 2020 2019 2018 2017 2016 2015 2014 2013 2012 2011 2010 2009 2008	1,391,643 2,000,523 1,706,282 1,592,534 1,529,529 1,633,556 1,447,909 1,278,930 579,446 701,835 1,299,479 1,077,789 1,027,412 977,732	1,360,776 1,959,018 1,487,006 1,785,350 1,866,306 1,631,731 1,711,206 1,130,181 894,308 1,236,667 1,252,851 1,095,074 1,084,751 805,876	1,840,634 1,955,959 1,495,967 2,113,093 1,825,608 1,966,926 1,323,090 1,468,292 1,505,686 1,325,449 1,326,540 1,154,761 1,246,381 995,288	1,241,092 1,111,871 1,611,645 1,370,373 1,848,874 1,572,248 1,395,394 1,832,204 1,665,269 1,533,248 958,983 1,150,034 1,114,950 1,165,052 1,147,285	1,899,488 1,724,818 1,645,789 1,733,868 1,279,299 1,819,815 1,555,709 1,671,467 1,460,980 1,273,873 1,333,307 1,174,784 1,040,417 1,188,985 921,384	1,836,289 1,979,876 1,474,318 1,533,132 1,162,251 1,815,944 1,782,977 1,478,813 1,536,745 1,186,989 1,090,308 1,306,781 1,115,092 1,244,707 812,620	1,723,927 1,644,478 2,086,246 1,751,872 1,400,942 1,488,988 1,674,534 1,659,141 1,449,695 924,809 1,234,885 1,133,739 1,213,479 1,083,067 965,724	1,622,635 1,629,898 1,999,071 1,596,965 1,427,421 1,336,322 1,374,535 1,435,050 1,319,356 1,046,098 1,187,037 1,190,211	2,008,568 1,867,896 1,431,052 1,511,099 1,982,882 1,720,703 1,203,417	1,731,176 2,059,652 1,862,490 1,561,197 1,689,937 1,832,887 1,289,949 1,286,329 1,356,075 1,337,826 1,366,459 1,313,914	1,597,596 1,836,676 1,355,279 1,876,330 1,380,652 1,294,288 1,380,933 1,208,752 1,286,161 1,057,304 1,245,518 1,128,054	1,347,532	468,831 -278,692 108,292	20,450,280 19,644,052 19,535,402 18,446,785 19,972,868 19,685,000 18,183,649 16,876,970 15,188,353 15,173,236 14,327,973 14,105,456 13,826,803	19,500,000 17,950,000 16,000,000 16,000,000 16,500,000 17,200,000 15,700,000 13,700,000	2,049,720 1,455,948 2,564,598 3,053,215 2,933,736 1,594,544 -126,803 2,561,024 55,538 -671,721 -419,980 -490,413 431,600
Monthly	Average Per 7.67%	cent 8.11%	9.06%	8.18%	8.33%	8.16%	8.33%	8.11%	8.87%	9.15%	8.30%	8.70%	-0.97%	100.00%	14,700,000	-1,339,730

Estimated Cost Scenarios

2022 Budget

21,500,000

Average % compared to rest of years

2015-2021 Average Cost percentage by month/year total Estimated 2022 Cost

59.46%

21,549,055 (49,055)

2021 Cost percentage by month/year total Estimated 2022 Cost

54.05%

23,702,563 (2,202,563)

Straight 12 Month Cost by average month to date

21,963,548 (463,548)